

MIDDLETON-ON-THE-HILL & LEYSTERS GROUP PARISH COUNCIL

Minutes of a meeting held on 14th September 2026
at Leysters Parish Hall at 8.00pm

Present	Cllr E Chandler	Chairman
	Cllr G Griffiths	
	Cllr Mrs J Reynolds	
	Cllr W Price	
	Cllr Mrs S Ingleby	
	Cllr J Stone	Herefordshire Councillor

The Chairman welcomed Aaron Feuillade to the meeting.

56/26	Apologies and Reasons for Absence	Action
	Cllr Mrs J Conolly	Holiday
	Cllr Mrs H Lort	Personal
57/26	Interests to be Declared	
	None	
58/26	Confirm previous Minutes 13th July 2026	
	These were read, confirmed and signed. Proposed: Cllr W Price. Seconded: Cllr E Chandler	
59/26	Matters Arising	
	Despite two phone calls and one email the clerk has not received a response from Welsh Water. Mr Feuillade said he would forward the reply he had received to the clerk. Cllr W Price also has a named contact that he can forward to the clerk.	
	Leysters Pole development – landscaping will take place when the development is completed.	
60/26	Financial Report (Clerk)	
	Balance held in Current Account	4182.99
	Balance held in Reserve Account	516.60
	New national pay scales for clerks have been agreed by NALC backdated to 1 st April 2026. The Parish Council agreed to implement these. Proposed: Cllr Mrs J Reynolds. Seconded: Cllr W Price. The new hourly rate is £15.07.	
	<u>Monies received since last meeting</u>	
	Lengthsman Grant	720.00
	Interest	0.71
	<u>Payments made since last meeting</u>	
	Parish clerk's salary 30/03/206 to 31/05/2026 inc 3 hrs holiday	389.89

HMRC Tax due	97.60
Information Commissioner's Data Protection fee	52.00
Eyelid Productions – Annual website support	100.00
B Pearson – Lengthsman invoices April, May & June	720.00

Requests for Payment

Parish clerk's salary 01/06/2026 to 02/08/2026 inc 3 hrs holiday.	428.03
HMRC Tax due	107.00
Clerk's expenses – paper	7.00
Ani Virus protection for lap top. Annual renewal	49.99

The above payments to be made via BACS. Proposed:
Cllr G Griffiths. Seconded: Cllr Mrs S Ingleby.

Bank statements were checked and initialled by Cllr G Griffiths

61/26 Public Question Time None

62/26 Parish Matters Arising

a) Drainage Grants received.

£15170.00 received for the major scheme at the end of Church Lane, Leysters. The clerk is to contact Cllr R Yapp to check that Tom Bemand has the necessary public liability insurance in place for the work.

CH

£2553.23 received for maintenance drainage works as outlined in our plan. We applied for £3350.00 so our plans will have to be reduced. It was suggested that work undertaken by Herefordshire Council may have alleviated the problems on the C1049 from the Town farm crossroads towards the Rock. The clerk is to ask our lengthsman and Cllr Mrs H Lort to review this. If this is the case we can proceed with the other projects listed in our bid.

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b) New Locality Steward for this area has been appointed. Matthew Brookes

c) Adoption of dedicated email addresses for Parish Council work. The clerk has received .gov emails for all councillors, however accessing them is not easy.

Another option would be for councillors to set up a dedicated 'gmail' address for Parish Council work. Finally, councillors can choose to remain with their private email addresses. However, these would be open to scrutiny in the case of an audit. All the options were discussed and it was decided that each councillor can make a personal choice on how they wish to proceed. The clerk will email all councillors with full details.

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d) PROW Asset Register – info for Footpath Officer

e) HALC Guidance on the following subjects

1. Fix my Street It was agreed to contact our new locality steward to check on the correct way to report road problems. Mr Feuillade suggested that an improvement to the current arrangements would be the ability to report more than one defect at a time.

2. Drainage works and possible risks and liabilities. The clerk already has a copy of Boris Pearson's insurance certificate. It was agreed that Cllr R Yapp be asked to speak to Tom Bemand about his insurance.

3. Telephone use. No further action.

f) Notification regarding right of way at Rosedale. The slight change to route of the bridleway is now in place.

63/26 Any other items received after agenda mailed out
None

64/26 Planning
Applications Received
Rose Cottage – demolition of rear extension. New two storey extension and single storey side extension. Approval recommended.
The Fold, Cinders Farm – installation of rooflights. No objections.
Applications Granted – White House. Amendment to existing approved plans.

65/26 Any Other Business
None

66/26 Other items for perusal – on the table
Clerks and Councils Direct

67/26 Arrangements for next meeting. 10th November 2026 at 7.30pm. Please note that this is a Tuesday

68/26 Herefordshire Councillor's Report – Cllr J Stone
Full report attached.

The Meeting Finished at 9.00 pm