

MIDDLETON-ON-THE-HILL & LEYSTERS GROUP PARISH COUNCIL

AGENDA

You are summoned to a meeting of the Parish Council to be held on 14th
September 2026 at Leysters Parish Hall at 8pm

- 1 Apologies and Reasons for Absence**
- 2 Declaration of Interests, now or at anytime during the meeting**
- 3 Confirm previous Minutes 13th July 2026**
- 4 Matters Arising**
Welsh Water - no response.
Leysters Pole development – landscaping will take place
when the development is completed.
- 5 Financial Report (Clerk)**

Balance Current A/C	4182.99
Balance Reserve A/C	516.60

For consideration -
New national pay scales for clerks have been agreed
backdated to 1st April 2026. If adopted my hourly rate will
increase by 48p to £15.07.

Monies received since last meeting

Lengthsman Grant	720.00
Interest	0.71

Payments made since last meeting

Parish clerk's salary 30/03/2026 to 31/05/2026 inc 3 hrs holiday	389.89
HMRC Tax due	97.60
Information Commissioner's Data Protection fee	52.00
Eyelid Productions – Annual website support	100.00
B Pearson – Lengthsman invoices April, May & June	720.00

Requests for Payment

Parish clerk's salary 01/06/2026 to 02/08/2026 inc 3 hrs holiday.	428.03
HMRC Tax due	107.00
Clerk's expenses – paper	7.00
Ani Virus protection for lap top. Annual renewal	49.99

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Bank statements to be checked by a councillor.

6 Public Question Time

7 Parish Matters Arising

a) Drainage Grants received.

£15170.00 received for the major scheme at the end of Church Lane, Leysters.

£2553.23 received for maintenance drainage works as outlined in our plan. We applied for £3350.00 so our plans will have to be reduced.

b) New Locality Steward for this area has been appointed. Matthew Brookes

c) Adoption of dedicated email addresses for Parish Council work – discuss. The clerk has received .gov emails for all councillors, however accessing them is not easy. Another option would be for councillors to set up a dedicated 'gmail' address for Parish Council work. Finally, councillors can choose to remain with their private email addresses. However, these would be open to scrutiny in the case of an audit.

d) PROW Asset Register – info for Footpath Officer

e) HALC Guidance on the following subjects

1. Fix my Street

2. Drainage works and possible risks and liabilities.

3. Telephone use.

f) Notification regarding right of way at Rosedale

8 Any other items received after agenda mailed out

9 Planning

Applications Received

Rose Cottage – demolition of rear extension. New two storey extension and single storey side extension.

Approval recommended.

The Fold, Cinders Farm – installation of rooflights. No objections.

Applications Granted – White House. Amendment to existing approved plans.

10 Any other Business

11 Other items for perusal – on the table

Clerks and Councils Direct

MIDDLETON-ON-THE-HILL & LEYSTERS GROUP PARISH COUNCIL

- 12 Date of next meeting 10th November 7.30pm. Please
note that this is a Tuesday.**
- 13 Herefordshire Councillor's Report – Cllr J Stone**

A handwritten signature in black ink, appearing to be 'J Stone', with a large loop at the start and a trailing flourish.