

MIDDLETON-ON-THE-HILL & LEYSTERS GROUP PARISH COUNCIL

AGENDA

You are summoned to a meeting of the Parish Council to be held on 2nd March 2026 at 7.30pm at Leysters Parish Hall

1 Apologies and Reasons for Absence

2 Declaration of Interests, now or at anytime during the meeting

3 Confirm previous Minutes 12th January 2026

4 Matters Arising

Raddle Bank speed limit – Herefordshire Council's response and possible further action.

5 Financial Report (Clerk)

Balance Current A/C	4430.61
Balance Reserve A/C	514.03

Monies received since last meeting

Herefordshire Council Lengthsman scheme	720.00
Interest	0.40

Payments made since last meeting

Parish Clerk's salary 29/09 to 30/11/25 inc 3 hours holiday	402.75
HMRC Tax due	100.60

Requests for Payment

Parish Clerk's salary 01/12 to 01/02/26 inc 3 hours holiday	402.55
HMRC Tax due	100.80
Parish Clerk's expenses	7.99
Toner Cartridge	19.67
HALC Annual subscription	668.23
B Pearson Lengthsman Invoice Oct/Nov/Dec 2025	720.00

Above payments to paid via BACS once approved by the meeting.

Bank statements to be checked and initialled by a councillor.

Nomination of third councillor to approve payments via Bankline.

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6 Public Question Time

7 Parish Matters Arising

a) Lengthsman scheme – it would appear that the Lengthsman scheme and Drainage Funding is to continue in 2026-2027. Welcome news.

b) Changes are to be made to the Annual Governance Statement completed by parish councils in their annual audit. To be known as Assertion 10 Digital and Data compliance.

- We need to approve and implement an IT policy. Copies sent to councillors for information prior to the meeting.
- Appoint a Data Protection Officer (usually the clerk)
- Adopt and maintain a publication scheme. Could all councillors provide the clerk with either a telephone number or email address to be published.
- Abide by a Transparency Code – we are already compliant.

8 Any other items received after agenda mailed out

9 Planning

Applications Received

Cornford Barn – amended plans for demolition of two agricultural buildings and a dutch barn, erection of a dwelling with garage and new 2 bed dwelling in lieu of extant Class Q consent. No objections.

10 Any other Business

11 Other items for perusal – on the table

12 Date of next meeting 11th May 2026 7.30pm

This is our Annual meeting and is preceded by the two Parish open meetings.

13 Herefordshire Councillor's Report – Cllr J Stone

