

# **MIDDLETON-ON-THE-HILL & LEYSTERS GROUP PARISH COUNCIL**

## **AGENDA**

You are summoned to a meeting of the Parish Council to be held on 11<sup>th</sup>  
September 2023 at 8pm at Leysters Parish Hall

- 1 Apologies and Reasons for Absence**
- 2 Declaration of Interests, now or at anytime during the meeting**
- 3 Confirm previous Minutes 11<sup>th</sup> July 2023**
- 4 Matters Arising**  
Cllr E Chandler is now an authorised signatory with the bank.
- 5 Financial Report (Clerk)**

|                                                         |         |
|---------------------------------------------------------|---------|
| Balance Current A/C                                     | 3081.36 |
| Balance Reserve A/C                                     | 498.32  |
| Cash in hand                                            | 75.00   |
| <br><u>Monies received since last meeting</u>           |         |
| Sale of Coronation mugs                                 | 40.00   |
| Interest                                                | 1.62    |
| <br><u>Payments made since last meeting</u>             |         |
| Parish Clerks salary 27/03 to 28/05 inc 3 hours holiday | 376.00  |
| HMRC Tax due                                            | 55.00   |
| Expenses – postage                                      | 13.50   |
| Eyelid Productions – annual website fee                 | 100.00  |
| Data Protection registration fee                        | 40.00   |
| <br><u>Requests for Payment</u>                         |         |
| Parish Clerks salary 29/05 to 30/07 inc 3 hrs holiday   | 376.45  |
| HMRC Tax due                                            | 54.80   |
| HALC – web hosting and annual domain name fee           | 270.00  |
| Lap top Anti virus 2 year subscription                  | 59.99   |
| Toner cartridges for printer                            | 62.39   |
| <br>Bank statements to be checked by a councillor       |         |
- 6 Public Question Time**

## **MIDDLETON-ON-THE-HILL & LEYSTERS GROUP PARISH COUNCIL**

- 7 Parish Matters Arising**  
a) Declaration of Interest completed forms – these have now been published on our website and Herefordshire Council have been sent a link to the correct page.  
b) Legal topic note – The Equality Act 2010. To be kept on file.  
c) Lengthsman scheme –countersigned contract received. Need to arrange a meeting with Boris Pearson to discuss hourly rate and schedule of work. Work can start as soon as we wish. Invoices for work carried out need to be submitted monthly.
- 8 Any items received after agenda published**
- 9 Planning**  
Applications Received – Mr & Mrs Chandler Hillcroft, Leysters. Prior approval for single storey rear extension with flat roof and roof lantern. Site meeting to be arranged.
- 10 Any other Business**
- 11 Other items for perusal – on the table**
- 12 Date of next meeting**  
20<sup>th</sup> November 2023 at 7.30pm
- 13 Herefordshire Councillor's Report – Cllr J Stone**

A handwritten signature in black ink, appearing to be 'J Stone', with a stylized flourish at the end.